



VACANCY

REFERENCE NR	:	VAC00071
JOB TITLE	:	Practitioner: ETDP
JOB LEVEL	:	C2
SALARY	:	R201 231 – R335 385
REPORT TO	:	Consultant: ETDP
DIVISION	:	Applications Development and Maintenance
DEPT	:	IFASS: Application Training
LOCATION	:	SITA Centurion
POSITION STATUS	:	Permanent (Internal & External)

Purpose of the job

To present training courses and maintain training material.

Key Responsibility Areas

- Maintain learning material;
- Facilitate learning by using a variety of methodologies;
- Pre - Training administration; and
- Post training Admin.

Qualifications and Experience

Minimum: 1 - 2 years National Certificate in ETDP/ NQF level 5 or accredited specialised courses Plus Assessor training.

Experience: 2 or more years' experience in a training environment. 2 – 3 years' experience in an ICT training environment. 2 years' experience in creating, maintaining and quality reviewing documentation such as standard operating procedures and training material. 2 years' experience in system Testing.

Technical Competencies Description

Knowledge of the IT/IS application training environment and training cycle. Knowledge of general procedures for office management an understanding of the client's business. Knowledge of the various training methodologies. Knowledge of SAQA/NQF training requirements. The incumbent will be required to consult and interact with relevant Government Officials, standards generating bodies, accreditation and certification bodies.

Other Special Requirements

N/A.

How to apply

Kindly send you CV to: Malebo.recruitment@sita.co.za

Closing Date: 30 August 2021

Disclaimer

SITA is an Employment Equity employer and this position will be filled based on Employment Equity Plan. Correspondence will be limited to short listed candidates only. Preference will be given to members of designated groups.

- If you do not hear from us within two months of the closing date, please regard your application as unsuccessful.
- Applications received after the closing date will not be considered. Please clearly indicate the reference number of the position you are applying for.
- It is the applicant`s responsibility to have foreign qualifications evaluated by the South African Qualifications Authority (SAQA).
- Only candidates who meet the requirements should apply.
- SITA reserves a right not to make an appointment.
- Appointment is subject to getting a positive security clearance, the signing of a balance score card contract, verification of the applicants documents (Qualifications), and reference checking.
- Correspondence will be entered to with shortlisted candidates only.
- CV`s from Recruitment Agencies will not be considered.
- CV`s sent to incorrect email address will not be considered